

# CITY OF MARYVILLE CODES DEPARTMENT

416 West Broadway Ave., Maryville, TN 37801 865-273-3500

## APPLICATION FOR RETAINING WALL PERMIT

### PROJECT LOCATION / ADDRESS:

<b>OWNER</b>	NAME:	
	ADDRESS:	
	PHONE:	
	FAX:	
	E-MAIL:	
<b>ENGINEER</b>	NAME:	
	ADDRESS:	
	PHONE:	
	FAX:	
	E-MAIL:	
<b>CONTRACTOR</b>	NAME:	
	ADDRESS:	
	PHONE:	
	FAX:	
	E-MAIL:	
	TN LIC. #:	LICENSE CLASS:

ESTIMATED COSTS OF CONSTRUCTION: \$

PERMIT FEE\*: \$

*\*NOTICE: Permit fee refunds may not be available or may be limited. All permit fee refunds are subject to permit fee refund policy. See Building Official for permit fee refund policy details.*

### TYPE OF WORK

NEW:

ADDITION:

REPAIR:

### RETAINING WALL HEIGHT

HEIGHT IN FEET: feet (*highest point*)

### SITE INFORMATION

SITE PLAN APPROVAL DATE:

GRADING PERMIT ISSUE DATE:

### PLAN REVIEW APPROVAL

DEPARTMENT	APPROVED BY	DATE APPROVED
CODES		
FIRE		
PLANNING		
WQC		
STORMWATER		

DATE PLANS APPROVED FOR PERMIT:

**CITY OF MARYVILLE CODES DEPARTMENT  
REQUIREMENTS FOR RETAINING WALLS**

1. Retaining walls require an engineered design by a Tennessee registered engineer which must be submitted to the City of Maryville Codes Enforcement Department prior to permit approval. The design shall conform to good engineering practice. **EXCEPTION:** Retaining walls with less than 4 feet at every point in vertical distance between the upper and lower grade levels do not require an engineered design unless there is a surcharge load.
2. A City of Maryville Engineer or City of Maryville Codes Official may reject proposed retaining wall designs when existing conditions (such as sight distance, drainage, safety, etc.) deem rejection necessary.
3. A final inspection is required by a Tennessee registered engineer (preferably the design engineer) whom shall submit to The City of Maryville Codes Enforcement Department a stamped letter indicating that the structure was properly built and is structurally stable. Acceptance shall be given by the inspecting engineer.
4. A retaining wall footing inspection, with reinforcing steel in place, must be conducted by the City of Maryville Codes Enforcement Department before placement of forms or concrete.
5. A retaining wall permit, grading permit and erosion control measures are required.
6. Retaining wall permit is not required for projects with building permits and the retaining wall is integral with the building structure.
7. Retaining walls greater than 30 inches vertically between the upper and lower grade requires a guardrail if there is a walking surface within 3 feet horizontally of the top of the wall. Openings in the guardrail must reject a 4 inch sphere and the guardrail must extend at least 42 inches (36 inches for projects within the scope of the IRC) above the upper grade level walking surface.
8. A retaining wall may be placed adjacent to property line if total wall height from the lower grade does not exceed 6 feet.
9. If a retaining wall is placed closer than 5 feet to a property line or is in an easement it shall be the owner's responsibility and expense to remove and reconstruct when the 5 foot area or easement is utilized for any purpose by any entity at any time in the future. Permits and inspections will be required for replacement of said removed retaining wall regardless of the entity removing it or the purpose for which it is removed.
10. Retaining walls greater than 6 ft high from the lower grade level must meet all accessory building rear and side yard setbacks.

UNDER PENALTY OF INTENTIONAL MISREPRESENTATION AND / OR PERJURY, I declare that I have examined and / or made this application and it is true and correct to the best of my knowledge and belief and that all provisions of laws and ordinances governing this type work will be complied with whether specified herein or not. I agree to construct said improvement in compliance with all provisions of the applicable ordinances. I further certify that all easements, deed restrictions or other encumbrances restricting the use of the property are shown on the site plan or other documents submitted with this application. I realize that the information that I have affirmed hereon forms a basis for the issuance of the permit herein applied for and approval of plans in connection therewith shall not be construed to permit any construction upon said premises or use thereof in violation of any applicable ordinance or to excuse the owner or his or her successors in title from complying therewith. I acknowledge that granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction. I HAVE BEEN GIVEN AUTHORIZATION FROM THE PROPERTY OWNER TO OBTAIN THIS PERMIT. I HAVE BEEN AUTHORIZED BY THE OWNER TO CONSENT TO INSPECTIONS OF THIS PROPERTY AND TO THE ENTRY ONTO THE PROPERTY BY INSPECTORS OF THE CITY OF MARYVILLE FOR THE PURPOSE OF PERFORMING THE NECESSARY INSPECTIONS DURING NORMAL BUSINESS HOURS FOR THE DURATION OF THE PERMIT.

\_\_\_\_\_  
(Signature of Contractor or Authorized Agent)                      (Date)                      (Title)

**Application Approved\*:** \_\_\_\_\_  
(Code Official)                      (Date)

\* Approval subject to proper submittal of licensing and Worker's Compensation documentation at front desk.

<b>FRONT DESK USE ONLY</b>	
<b>OTHER PERMITS REQUIRED</b>	
<input type="checkbox"/> GRADING	<input type="checkbox"/> DEMOLITION
CONTRACTORS LICENSE COPY <input type="checkbox"/>	SFD HOMEOWNER/BUILDER AFFIDAVIT <input type="checkbox"/>
WORKERS COMPENSATION CERTIFICATE: COPY <input type="checkbox"/>	AFFIDAVIT <input type="checkbox"/>